

Enlistment of Volunteers to Serve as Resident Tutors for I-House

The International House is to enlist **one male and one female** volunteers from University staff and postgraduate students to serve as **Resident Tutors** for the academic year of 2020/21.

All **full-time degree-holding staff** and **full-time postgraduate students** are welcome to apply. Applicants should be mature, responsible and possess good interpersonal skills. Fluency in English is a must, while the ability to speak Putonghua will be an advantage. Experience in organizing extra-curricular activities and first aid training are preferable.

The Resident Tutors will be reporting to the Warden. Their duties include:

- a) Attend shifts as tutor-on-duty according to a roster that includes weekdays, Saturdays, Sunday and Public Holidays;
- b) Plan and organize resident activities;
- c) Provide guidance to the Resident Association;
- d) Assist the Warden in maintaining discipline at I-House;
- e) Provide counselling and support to residents when needed;
- f) Handle emergency cases;
- g) Perform other duties assigned by the Warden

Successful applicants will be nominated as voluntary Resident Tutors. This is not an employment either on a full-time or part-time basis, and is not regarded as a concurrent employment with the University. There will not be any allowance/remuneration or any other employee benefits for provision of this volunteer service.

Resident Tutors will be provided with accommodation of a **single room at I-House Block 1 or 2**. They are required to provide volunteer service on weekdays as well as Saturdays, Sundays and public holidays on a rotational basis. The nomination will normally end by end of July 2021, subject to mutual agreement.

Interested parties please complete and return the application form (<http://sdrs.osa.cuhk.edu.hk/en-gb/what-s-news/i-house-news>) to the Student Development and Resources Section, Office of Student Affairs at Room 212, John Fulton Centre or by email to ihouse@cuhk.edu.hk on or before **26 June 2020 (Friday)**. Please mark "Application for I-House Tutors – Confidential" on cover. For enquiries, please contact Ms. Janice Yeung at 3943 8574.