

THE CHINESE UNIVERSITY OF HONG KONG QUALITY MANUAL

Appendix 4-4 Course Outline Template and Guidelines prepared by CLEAR

URL: http://www.cuhk.edu.hk/clear/services/course_plan.htm

The screenshot shows a web browser window displaying the website of the Centre for Learning Enhancement and Research (CLEAR) at The Chinese University of Hong Kong. The page title is "Course Planning and Review Service". The main content area features a flowchart illustrating the course planning process, a paragraph describing the service's aim, and links to guidelines and templates. The browser's address bar shows the URL: http://www.cuhk.edu.hk/clear/services/course_p...

學能提升研究中心
Centre for Learning Enhancement And Research

香港中文大學
The Chinese University of Hong Kong

Home

Course Planning and Review Service

Course Planning and Review Service

The aim of the Course Planning Service is to provide support, where this is needed, on how best to implement the spirit and requirements of the Integrated Framework at course level. The work of the Planning Service is congruent with an overall outcomes-based approach to teaching and learning.

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graph TD; A[Student learning needs] --> B[Aims/ desired learning outcomes]; B --> C[Learning activities]; B --> D[Content/ fundamental concepts]; C --> E[Feedback for evaluation]; D --> E; E --> F[Assessment]; F --> G[Actual learning outcomes]; G --> H[reflection]; H --> A;
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The support and service is provided in the following manners:

Guidelines and Templates

A template has been developed for the construction of course outlines which fit the requirements of the Integrated Framework. A guideline document has been produced using examples of good practice from existing CUHK course outlines in various disciplines.

The [Template for writing a course outline \(pdf\)](#) / [\(MS Word\)](#) can be downloaded here.
The [Guideline for writing a course outline \(pdf\)](#) can be downloaded here.

Course Outline Reviews

100%